

2016 AZ-CA District Travel Equalization Policy

The following Travel Equalization Policy applies to travel expenses for congregational delegates to the biennial district convention:

Travel subsidy will be granted to congregations that are in excess of 1000 miles (round trip) from the point of origin to the convention.

Subsidy will be granted up to 80% of the lowest available airfare

OR

An allowance for mileage in excess of 1000 round trip miles following the standard IRS rate of reimbursement. Mileage will be computed using the most direct point-to-point route as outlined by Google Maps.

Meals, lodging, and car rentals from the airport are not eligible for subsidy.

The Equalization Committee will determine the lesser of travel costs to the convention (mileage or lowest available airfare).

Travel subsidy forms will be distributed at the convention to qualifying congregations and checks will be paid out before the close of the convention.

The following Travel Equalization Policy applies to travel expenses for Pastor and Teacher EMERITI:

For travel expenses to the biennial convention, the Equalization Committee will provide 100% reimbursement for the lesser of the lowest available airfare or the most direct point-to-point driving mileage. A single stipend of 30.00 will be provided for a car rental if necessary and applicable.

Reimbursement for lodging at the convention site will be provided to cover one half the cost of a shared room. Those desiring a single room will be responsible for the balance of the room cost.

A meal stipend of 15.00 per day for three days will be provided.

Travel subsidy forms will be distributed at the convention for reimbursement and checks will be paid out before the convention closes.